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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 26 November 1958

FROM : C/JOTP/TR

SUBJECT: Weekly Activity Report #47
19-25 November 1958

A. SIGNIFICANT ITEMS

Nothing to report.

B. NORMAL ACTIVITIES

1. The Integrated Program.

X1 (a) [] of the Security Office has no objection to the JOT's in the Integrated Program holding a Christmas party at Bolling Air Force Base on the evening of 18 December 1958. He pointed out the need for maintaining proper decorum and the cover which each individual has been assigned. He also agreed that this presented a good opportunity for the JOT's []
X1 The party will be held in the Billy Mitchell Room beginning either at 2030 or 2100 hours. JOT [] is in charge of the project. 25

(b) It is worth noting that although the JOT's in the Integrated Program knew that all examinations had been completed, their attitude towards the lectures given subsequent to the tests was attentive and interested. We observed that their note-taking and asking of questions continued at the same pace as heretofore.

X1 (c) The JOT's have been informed of the fact that the Comptroller has approved granting advances in the event that funds are required for hospitalization. Funds can be advanced to the full amount required by the hospital on entrance and up to eighty percent of the total hospital bill. This is important because the GEHA Hospitalization Cards have been withdrawn because their use would have blown their cover. Now if JOT's need hospitalization, their cover situation will not be adversely affected. Thanks to [] for negotiating this action. 25

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NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

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Date: 16 March 1978 By: []

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X1 (d) The Army lost [] orders for two weeks active duty in the Reserve Corps for this year. It now develops that the only time he can get this duty is from 21 December to 3 January. He has been authorized to take this training which means that he will lose four days of the ITC.

X1 (e) A rumor is current among the JOT's that "buddy ratings" will be used by A&E Staff in their evaluation of them. A small group of the Class have expressed strong opposition to this technique.

[] has said that this is not really a "buddy rating" but an effort to determine the degree to which a JOT can assess accurately the characteristics of another individual. *Probably, no problem!*

(f) It has been decided in JOTP where we are in close and frequent contact with each other not to exchange Christmas cards. On being informed of this decision, members of the Integrated Program expressed full approval.

2. On Tuesday afternoon no one in the JOTP Staff recognized the air-raid signal as the "Real McCoy". Accordingly, we joined other employees outside the buildings instead of in the shelter.

X1 3. [] have been asked for comments on "A Secretary Talks Back" in the current Support Bulletin. In addition to their comment that the great length of the communication, it being drawn out and wordy, suggests that she is not very efficient, they offered other comments which will be presented directly to DTR.

X1 4. [] has been informed of her relatively poor showing on the IRRR Course. She had not received a Student's Copy of her course and was somewhat surprised at the comments. She reports that her supervisor, [] also had done relatively poor in the course and ascribes this fact to the somewhat different requirements in NEA Reports as compared to other divisions.

X1 5. [] has been requested to take up the question of using Negroes in NEA. (Ref: Weekly Report #46, B (5)). It is his opinion that they can be used effectively only in certain types of work and under certain conditions which are related to the specific job rather than the geographical area.

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6. When [] of the OCS Program reported to Headquarters on 2 July 1958 on completion of his troop duty, he was assigned to [] Out of that office he was given an assignment in []. There his performance was so outstanding that [] requested his permanent assignment on completion of training. Although he was in the midst of OC #7, he was called to HQ to sit in on meetings

[]
- all of this on the recommendation of C/Operations School. This seems to be a most unusual opportunity for a very able young man. It was so recognized by C/OS who recommended that he be allowed to, and indeed insisted, that he make up the material he missed during his absence. We are grateful to [] and others for their willingness to help [] make up this work.

7. Apparently, the Office of Personnel does not have accurate statistics on the JOT Program for the years 1953 through 1956. In connection with writing the history of the Agency for that period, O/Pers has been asked for data in connection with the development of the JOTP. [] is collecting these data from our files.

8. C/JOTP has been asked by [] of O/Pers to discuss the JOT Program with a group of Personnel officers who are being trained to take positions in the DD/P. A tentative date is Tuesday, 9 December.

9. []
[] discussed the Program with me and reported on the progress of [], the only JOT now there. The arrangement for the supervision of CIA personnel differs considerably from those made by NSA and the State Department for their civilian students. Since [] is in his last year, it seems unnecessary to attempt to regularize them.

10. [] will visit Columbia University to discuss career opportunities in Government with instructors, students, and alumni of the School of International Studies at a meeting in December. He was briefed on the JOT Program in connection with the possibility of spotting likely candidates.

11. [] discussed with us the attributes desirable in Intelligence Officers dealing with his area.

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12. Interviews were held with 24 JOT's.

13. Eight candidates were interviewed for the external phase of the Program.

14. Six new files were received and all are being held in suspense for test results and interviews.

15. Temporary Actions:

[Redacted]

25X

16. There were no permanent actions or cancellations.

17. The safe combinations have been changed.

[Redacted]

19. The following permanent transfers have been effected:

[Redacted]

C. PERSONNEL NOTES

1. [Redacted] again donated blood to the Red Cross. It is our impression that few other members of OTR participate in this program. The facts are being checked out with [Redacted] I have considerable emotional interest in the participation of my colleagues in this program because [Redacted] profitted so very greatly from it during her illnesses during the past year. For the sake of the record, the following members of this Staff have contributed in the course

25X

25X

25X

[Redacted]

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